

## Cherwell District Council and South Northamptonshire Council

### Joint Commissioning Committee

Minutes of a meeting of the Joint Commissioning Committee held at Bodicote House, Bodiocote, Banbury, Oxfordshire OX15 4AA, on 16 November 2015 at 6.30 pm

Present: Councillor Ian McCord (Chairman)  
Councillor Nicholas Turner (Vice-Chairman)

Councillor Ken Atack  
Councillor Phil Bignell  
Councillor Lizzy Bowen  
Councillor Rebecca Breese  
Councillor Roger Clarke  
Councillor Chris Lofts  
Councillor Lynn Pratt  
Councillor G A Reynolds  
Councillor Barry Richards  
Councillor Barry Wood

Also Present: Lesley Shore, West Midlands Employers

Officers: Sue Smith, Chief Executive  
Claire Taylor, Business Transformation Manager , from agenda item 11 only  
Jonathan MacWilliam, Transformation Project Manager, from agenda item 11 only  
Belinda Stanton, Transformation Project Manager, from agenda item 11 only  
Natasha Clark, Team Leader, Democratic and Elections, for agenda items 1 – 8 and 10 to 15 inclusive

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### Declarations of Interest

Members declared interests in the following agenda items:

#### **11. Joint Public Protection Service - Draft Business Case.**

Councillor Nicholas Turner, Declaration, as a personal licence holder.

#### **14. Joint Public Protection Service - Draft Business Case - Exempt Appendix.**

Councillor Nicholas Turner, Declaration, as a personal licence holder.

39 **Petitions and Requests to Address the Meeting**

There were no petitions or requests to address the meeting.

40 **Chairman's Announcements**

There were no Chairman's announcements.

41 **Minutes**

The Minutes of the meeting held on 29 October 2015 were agreed as a correct record and signed by the Chairman.

42 **Urgent Business**

There were no items of urgent business.

43 **Exclusion of the Public and Press**

**Resolved**

That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act.

44 **Management Restructure: Consideration of Applications, if any, for Voluntary Redundancy**

The Committee welcomed Lesley Shore, West Midlands Employers, who was providing the Chief Executive with external, independent HR support, to the meeting.

The Chief Executive submitted an exempt report which sought consideration of applications for voluntary redundancy/early retirement arising from the first phase of the management restructure.

**Resolved**

(1) As set out in the exempt minutes.

(2) As set out in the exempt minutes.

(The Democratic and Elections Team Leader left the meeting at the conclusion of this item)

45 **Management Restructure: Interviews, if any, for the Posts of Directors**

The Committee considered the application that had been received for the post of Director – Operational Delivery. The committee saw the applicant and asked a number of questions.

Following the interview the committee evaluated the application and considered the supporting information from the recruitment consultant, Berwick Partners.

**Resolved**

- (1) That Cherwell District Council and South Northamptonshire Council appoint Ian Davies as Director – Operational Delivery.

46 **Adjournment of meeting**

The meeting adjourned between 8.20pm and 8.30pm.

Following the adjournment, the Business Transformation Manager, the Transformation Project Managers and the Democratic and Elections Team Leader joined the meeting.

47 **Joint Public Protection Service - Draft Business Case - Exempt Appendix**

The Chief Executive presented the exempt appendix to the report of the Director of Community and Environment which presented the draft business case for a Joint Public Protection Service across Cherwell District and South Northamptonshire Councils and updated the Committee on the outcome of the job evaluation process.

48 **Joint Customer Services - Draft Business Case Exempt Appendix**

The Chief Executive presented the exempt appendix to the report of the Director of Community and Environment which presented the draft business case for a Joint Customer Services team across Cherwell District and South Northamptonshire Councils and updated the Committee on the outcome of the job evaluation process.

In considering the report, Members commented on the importance of Customer Services as a frontline service and therefore ensuring that customer satisfaction

49 **Readmittance of the Public and Press**

**Resolved**

That the public and press be re-admitted.

50 **Joint Public Protection Service - Draft Business Case**

Having readmitted the press and public, the Committee voted on the recommendations.

**Resolved**

- (1) That the draft business case for a Joint Public Protection Service be endorsed as a basis for consultation with staff and trade unions.
- (2) That the verbal update following the completion of the job evaluation process be noted.

51 **Joint Customer Services - Draft Business Case**

Having readmitted the press and public, the Committee voted on the recommendations.

**Resolved**

- (1) That the draft business case for a Joint Customer Services be endorsed as a basis for consultation with staff and trade unions.
- (2) That the verbal update following the completion of the job evaluation process be noted.

The meeting ended at 8.55 pm

Chairman:

Date: